

Calexico Unified School District Property Transfer/Surplus Form

Site From Special Education

Date 3/5/2019

Contact person Dennis Price

Phone # 760-768-3888 ext. 3025

12-Adult Basic Education
11-Warehouse
16-Maintenance/Operations
17-District Office
18-Dool Elementary
19-Blanche Charles
20-Jefferson Elementary

Site's indication for disposition of items (Check One)

Recycle ☐

Auction ☐

Reusable Surplus ☐

Site Transfer to ☐

Account Information

Board Approval Date

Asset ☒ Non-Asset ☐

Received by above identified site Date

If copier indicate # of copies.

Condition					If equipment is from the standard equip. list, do you want it replaced?		Priority			Action							
Good	Bad	Repairable	Non-Repairable	Unknown	Yes	No	High	Medium	Low	Surplus	Auction	Garbage Bin	Recycle	Transfer	Other		
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21-Mains Elementary
22-Rockwood Elementary
24-Kennedy Gardens Elementary
25-Cesar Chavez Elementary
26-De Anza Jr. High
27-William Moreno Jr. High
28-Enrique Camarena Jr. High
30-Calexico High School
31-Aurora High School

	Item	Model	Tag #	Serial #
1	HP Color Laser Jet	CP3505n	009522	CNBC84W0WB
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Authorized by site administrator

Authorized by Information Tech. Dept.

Authorized by Business Services Dept.



(If Necessary)

