



Imperial County  
**SELPA**

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**A Consortium of  
School Districts**

Brawley Elementary  
Brawley Union High  
Calexico Unified  
Calipatria Unified  
Central Union High  
El Centro Elementary  
Heber Elementary  
Holtville Unified  
ICOE  
Imperial Unified  
Magnolia Union  
McCabe Union  
Meadows Union  
Mulberry Union  
San Pasqual Unified  
Seeley Union  
Westmorland Union

## IMPERIAL COUNTY SPECIAL EDUCATION LOCAL PLAN AREA

TO: SELPA Executive Board Members AND  
Operations Committee Members

FROM: Deborah E. Montoya, Ed.D., Sr. Director

RE: Community Advisory Committee Membership

California Education Code (Part 30, Chapter 2, Article 7, 56190) requires each Special Education Local Plan Area (SELPA) to establish a Community Advisory Committee (CAC) for Special Education programs.

The CAC shall be appointed by, and be responsible to, the governing board of each participating district or county office. The terms of appointment are for at least two years (30 EC 56191). The CAC shall be composed of parents of individual(s) with exceptional needs enrolled in public or private schools, parents of other pupils in school, pupils and adults with disabilities, regular education teachers, special education teachers, and other school personnel, representatives of other public and private agencies, and persons concerned with the needs of individuals with exceptional needs (30 EC 56192). At least the majority of such committee shall be composed of parents of pupils enrolled in schools participating in the local plan, and least a majority of such parents shall be parents of individuals with exceptional needs (30 EC 56193). The responsibilities of the CAC are to advise, recommend, assist, encourage, and support SELPA policies, parent awareness, and community involvement (30 EC 56194).

To ensure our SELPAs compliance with the aforementioned Education Codes, each District within the SELPA is required to select and appoint CAC members, consisting of:

- (3) three parents -(2) two of which have children in special education, (1) with children in regular education;
- (2) two teachers:
  - (1) one teacher representing regular education;
  - (1) one teacher representing special education;
- (1) other school personnel.

Please submit these names to the SELPA office by November 14, 2019 or immediately after your board of trustees have approved their membership.

**- CAC Form Attached -**