

**AGREEMENT BETWEEN THE CALEXICO UNIFIED SCHOOL DISTRICT  
AND THE IMPERIAL VALLEY COLLEGE EDUCATIONAL TALENT SEARCH PROGRAM  
FOR ANNUAL PROGRAM SERVICES TO PROGRAM PARTICIPANTS  
FOR CALEXICO HIGH SCHOOL 9<sup>th</sup>-12<sup>th</sup>**

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019,  
Between the CALEXICO UNIFIED SCHOOL DISTRICT of IMPERIAL COUNTY, California,  
Hereinafter referred to as "District", and the IMPERIAL VALLEY COLLEGE: EDUCATIONAL  
TALENT SEARCH (ETS) PROGRAM, IMPERIAL, CA, hereinafter referred to as "ETS".

WHEREAS, ETS is a provider of college bound services, academic guidance, and  
tutoring services to high school students; and

WHEREAS, **college bound services, academic guidance, and tutoring services**  
of the type to be provided under this Agreement require specialized knowledge, experience  
and availability which supplement the District's employees and thereby augment services to  
program participants that may not be available within the District, and

WHEREAS, it is the desire of the Governing Board of the District to contract with ETS  
to provide college bound services, academic guidance, and tutoring services to Calexico  
High School 9<sup>th</sup> -12<sup>th</sup> grade students through the operation of ETS, more particularly  
described in Exhibit "A" attached hereto ("**DESCRIPTION OF SERVICES AND PROGRAM  
INFORMATION**") and

WHEREAS, in consideration of the mutual promises of the parties hereto, ETS has  
been selected by the parties to provide college bound services, academic guidance, and  
tutoring services, and the District hereby retains ETS upon the terms and conditions set  
forth below, and ETS hereby accepts and agrees to perform the college bound services,  
academic guidance, and tutoring services upon said terms and conditions:

**THEREFORE, DISTRICT and ETS mutually agree as follows:**

1. Term. The Term of this agreement shall be for the 2019-20 academic school year,  
ending August 31, 2020.
2. ETS Staff. ETS will provide a Peer Tutor/ Lead Tutor /Outreach Specialist based on the  
needs of the program's participants.
3. Collaboration of Staff. ETS shall provide the services in conjunction with a school  
counselor, teacher or other contact designated by the District.
4. Fingerprinting. ETS agrees to comply with Education Code section 45125.1 by requiring  
all of its tutors, employees and agents to be fingerprinted and receive clearance through  
the Department of Justice and the Federal Bureau of Investigation. ETS shall certify in  
writing that all of its employees or agents have fulfilled the fingerprinting requirement,  
and certify that none of its employees or agents that may come in contact with District  
pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a  
serious felony listed in Penal Code section 1192.7(c). ETS agrees to sign the Certification  
which is attached to the Agreement as Exhibit "B". ETS shall send names of individuals  
cleared or requiring fingerprinting to District.
5. Examination of Tuberculosis. ETS agrees to comply with Education Code Section 49406  
in that all of ETS' employees or agents that may come in contact with District pupils  
must submit to an examination for tuberculosis to determine that she or he is free of  
active tuberculosis, which if positive must be followed by an X-ray of the lungs. The ETS  
employee or agent undergoing the examination is responsible for any expenses related  
to this examination. ETS shall send names of individuals for examination for  
tuberculosis to District.

6. Cancellation of Agreement. This Agreement may be terminated prior to August 31, 2020, upon mutual agreement of DISTRICT and ETS or upon thirty (30) days written notice by either party to the other.
7. Independent Contractor. This is not a joint venture. The parties understand that ETS is an independent contractor. The employees, agents, officers, tutors, and associates of ETS are not employees, agents, officers, tutors, or associates of the District. The District will not provide fringe benefits, including health insurance, holidays, paid vacation, workers compensation or any other employee benefit, for the benefit of ETS or its employees, agents, officers, tutors, and associates.
8. Removal of Tutors. The District has the authority to remove tutors at any time with or without cause from continuing to provide college bound services to District students.
9. Notice Requirements. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivery in person or Deposited in the United States mail, postage prepaid, addressed as follow:

**Carlos Gonzales**  
**Superintendent**  
**Calexico Unified School District**  
**901 Andrade Ave**  
**Calexico, CA 92231**

**Myriam Fletes**  
**Director**  
**IVC Educational Talent Search**  
**380 E. Aten Road**  
**Imperial, CA 92251**


10. Indemnification. Each party hereby agrees to indemnify, defend and hold the other party including its officers, agents and employees, harmless from claim, demand, loss, claim or damage (including attorney fees) arising out of this Agreement, or the services performed hereunder, to the extent that the claim, demand, loss, claim or damage caused by the indemnifying party's breach of any obligation contained in this Agreement or intentional negligence act or omission of the indemnifying party or its officers, agents, and/or employees. This indemnity shall survive termination of this Agreement.

**IN WITNESS WHEREOF, the parties here to have executed this Agreement.**


**Calexico Unified School District**  
**Program**

**IVC Educational Talent Search**

\_\_\_\_\_  
Carlos Gonzales  
Superintendent  
Calexico Unified School District

  
\_\_\_\_\_  
Martha O. Garcia, Ed. D.  
Superintendent/President  
Imperial Valley College

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

**EXHIBIT "A"**  
**DESCRIPTION OF SERVICES AND PROGRAM INFORMATION**  
**Program Objectives and Services**

**OBJECTIVE A) Secondary School Persistence:** 90% of non-senior participants served each project year will complete the current academic year and continue in school for the next academic year, at the next grade level.

**OBJECTIVE B) Secondary School Graduation (regular secondary school diploma)** 80% of seniors served during the project year will graduate during the project year with a regular secondary school diploma within the standard number of years.

**OBJECTIVE C) Secondary School Graduation (rigorous secondary school program of study):** 40% of seniors served during the project year will complete a rigorous secondary school program of study and will graduate during the project year with a regular secondary school diploma within the standard number of years.

**OBJECTIVE D) Postsecondary Education Enrollment:** 75% of participants, who have graduated with a regular secondary school diploma, during the project year, will enroll in an institution of higher education by the fall semester immediately following high school graduation or will have received notification, by the fall semester immediately following high school, from an institution of higher education, of acceptance but deferred enrollment until the next academic semester (e.g. spring semester).

**OBJECTIVE E) Postsecondary Attainment:** 20% of participants served during the project year, who enrolled in an institution of higher education, by the fall semester immediately following high school graduation or by the next academic semester (e.g. spring semester) as a result of acceptance but deferred enrollment, will complete a program of postsecondary education within six years.

*These five objectives will be addressed through specific activities with program participants from 9<sup>th</sup>-12<sup>th</sup> grades depending on the services they need. Program participants will be divided into five coded participant cohorts that include the following: **EI** - Early Intervention (9<sup>th</sup> grade); **CP** - College Preparation (10<sup>th</sup> – 11<sup>th</sup> grade); **CR** - College Ready (12<sup>th</sup> grade); **B** - Bridge (high school graduates); and **OS** - Out-of-School (high school or college dropouts). The following is a narrative of the services provides:*

**ORIENTATION AND ASSESSMENT**

**Activity1 (EI, CP, OS) Supports Objectives: A, B, & C**

Review academic records, class recommendations, and self-needs assessment to identify needs of new participants. Foster/ Homeless youth identified will be provided extra support; tutoring / mentoring will be identified.

**Activity 2 (EI, CP, OS) Supports Objective: A, B, & C**

ETS orientation for new participants to welcome and provide information such as program and student expectations, responsibilities, and services.

**Activity 3 (EI, CP, CR, OS) Supports Objective: A & B**

Continuing participants to have academic records evaluated to document grade point average, course enrollment status, and college entrance exams. Student Services Plan updated to address needs relative to the services provided.

**Activity 4 (B) Support Objectives: D & E**

Orientation workshops for ETS Bridge participants to prepare for college enrollment at the local community college and familiarize with the English/Math placement tests.



## **ACADEMIC AND PERSONAL GUIDANCE SERVICES**

### **Activity 1 (EI, CP, CR, OS) Supports Objectives: A, B & C**

New ETS participants to meet with program staff to develop a positive rapport and professional relationship to build confidence necessary to seek on-going program services.

### **Activity 2 (B) Supports Objectives: C, D, & E**

Bridge Students to receive information from IVC's Student Support Services (SSS) and Extended Opportunities Program and Services (EOPS) program to continue with similar academic support services after high school graduation.

### **Activity 3 (EI, CP, CR) Supports Objectives: A, B, C & D**

Review of academic records to determine graduation and A-G requirements, grade point average, and college entrance tests results leading to the completion of secondary school and enrollment in post-secondary education.

### **Activity 4 (OS) Supports Objectives: A, B, C & D**

Out-of-School (OS) participants to have academic records (high school/college) evaluated to determine feasibility of returning to high school, re-enroll in post-secondary education, or enroll in GED classes.

### **Activity 5 (CP) Supports Objectives: A, C & D**

College Preparation cohort to receive supplemental academic guidance to help with transition to a post-secondary institution. Rigorous participants to attend a workshop on Advance Placement subjects.

### **Activity 6 (EI, CP, CR) Supports Objectives: A, B, C & D**

Guidance in secondary school course selection, and if applicable, initial postsecondary course selection to help in the transition to a postsecondary institution.

### **Activity 7 (CP) Supports Objectives: D & E**

College Preparation participants identified as rigorous to be informed of concurrent enrollment at the local community college.

## **CAREER DEVELOPMENT SERVICES**

### **Activity 1 (EI, CP) Supports Objective: A & B**

Motivational presentations by community professionals about their careers, duties, benefits, and required educational paths to inspire participants to explore career options.

### **Activity 2 (B) Supports Objective: D & E**

Bridge students who plan to transfer to a university after completing their lower division course work at a community college to be informed about computerized course articulation system Assist ([www.assist.org](http://www.assist.org)).

### **Activity 3 (CP) Supports Objective: A, B, C & D**

11th graders to receive career exploration activities, assessments, and guidance to make informed career decisions while in high school.

### **Activity 4 (B) Supports Objective: D & E**

Bridge participants to attend a job seeking skills workshop to include: recommendation letter, resume, interviewing skills, and dress for success.

## **FINANCIAL ASSISTANCE SERVICES**

### **Activity 1 (EI, CP) Supports Objective: D & E**

Early Intervention and College Preparation cohorts to be provided an informational presentation on financial aid and scholarships designed for their grade level.

**Activity 2 (CR, OS) Supports Objective: C**

The College Ready and Out-of-School participants to attend a financial aid workshop to complete the on-line FAFSA (Free Application for Federal Student Aid) application.

**Activity 3 (CR, OS) Supports Objective: D**

College Ready/Out of School participants to be provided with information on Federal student financial aid programs and benefits, including Federal Pell Grant awards, loan forgiveness, and resources for locating other public and private scholarships available.

**Activity 4 (CR, OS) Supports Objective: D & E**

Participants to be provided with financial literacy workshops designed to prevent students from total reliance on educational loans and the responsibilities associated with indebtedness; provide general tools to assist students to become financially independent through: budget management, banking, managing credit, credit scores and implications, and identity theft.

**ADMISSION ASSISTANCE SERVICES****Activity 1 (CR) Supports Objective: D**

Participants planning to enroll in a four year university directly after high school graduation to receive direct assistance in applying during the filling period.

**Activity 2 (OS) Supports Objective: D**

Participants who dropped out of college and plan on re-enrolling to be provided direct assistance in applying to the college.

**Activity 3 (CR) Supports Objective: D**

Participants planning to enroll at a community college after high school graduation to be provided assistance with the on-line application.

**Activity 4 (B) Support Objectives: D & E**

Candidates who want to attend summer school to attend a college admissions workshop to include online admission application, English/Math placement scores, & academic guidance.

**Activity 5 (OS) Supports Objective: A, B, C & D**

Out-Of-School (OS) participants identified as high school dropouts to be assisted with enrollment and registration in a program leading to a high school diploma or equivalent (alternative education programs or GED).

**ACADEMIC SUPPORT SERVICES****Activity 1 (EI, CP, CR) Supports Objectives: A, B, C & D**

Identified students to receive connections to **tutorial assistance** in the target schools, as needed and determined by academic progress reviews, class recommendation, and self-referrals. Services to be monitored, supplemental tutorial assistance to be provided, if appropriate and needed, for the completion of a secondary education.

**Activity 2 (CP) Supports Objectives: A & B**

10th and 11th grader identified as At-Risk to receive **tutoring component** services from tutors to improve their academics and persistence towards graduation; meets CCP 1(a).

**Activity 3 (CP) Supports Objectives: A & B**

10th and 11th grader identified as At-Risk to receive **mentoring component** from Rigorous 12th graders in order to inspire these students to better their academics; meets CCP 2(a).

**Activity 4 (EI, CP) Supports Objectives: A & B**

Identified At-Risk participants to receive study skills sessions to learn techniques in note-taking, time management, and organizational skills, in order to improve their grades, and become successful students.



**Activity 5 (CP) Supports Objective: C & D**

11th graders identified as **rigorous** and pursuing a 4 year university admission to attend a workshop on: SAT / ACT and testing dates, college admission application process and deadlines, and financial aid application process and scholarships.

**Activity 6 (CP, CR) Supports Objective: D & E**

11th and 12th graders planning to apply and enroll at a 4 year university after high school graduation to receive preparation and take the college entrance exams (SAT/ACT).

**Activity 7 (CP) Supports Objectives: A, B, C & D**

College Preparation participants who are interested in Science Technology Engineering and Mathematics (STEM) to be provided related activities in these areas.

**EDUCATIONAL AND CULTURAL ACTIVITIES SERVICES****Activity 1 (EI, CP) Supports Objective: A, B, C & D**

Participants to be provided with educational fieldtrips to various colleges to enhance the participant's aspirations to attend college.

**Activity 2 (EI, CP) Supports Objective: A, B, C & D**

Participants to be provided with cultural enrichment activities to expose them to the various arts/humanities.

**PARENTAL INVOLVEMENT SERVICES****Activity 1 (EI, CP, CR) Supports Objective: A, B, C & D**

Parents to be encouraged to be involved in their child's education by attending ETS events, back to school parent nights, parent / teacher / college events at the target school sites.

**Activity 2 (EI, CP, CR) Supports Objectives A, B & C**

Parents of identified At-Risk students to be informed of their child's academic progress to explain and clarify the quarter / semester grades earned by their child (Tutoring/Mentoring).

## EXHIBIT "B"

### CERTIFICATION OF CRIMINAL BACKGROUND CLEARANCE

With respect of the Agreement dated August 27, 2019 between the Imperial Valley College Educational Talent Search Program ("ETS") and the Calexico Unified School District ("District") for the provision of college bound services, academic guidance, and tutoring services, ETS hereby certifies to the District's governing board that it has completed the fingerprinting and criminal background check requirements of Education Code section 45125.1, and that none of its tutors, mentors, employees, or other agents that may come in contact with District students has been convicted of a violent felony listed in Penal Code section 667.5(c) Or serious felony listed in Penal Code section 1192.7 (c).

  
\_\_\_\_\_  
Myriam Fletes  
ETS Representative

9/12/19  
\_\_\_\_\_  
Date