



## MEMORANDUM OF UNDERSTANDING

This is an agreement between the **Calexico Unified School District** the **Imperial County Office of Education (ICOE) Curriculum Department**. Upon signature by the entities, this agreement immediately goes into effect through June 30, 2020.

### Commitment by Imperial County Office of Education:

- I. Provide **26 days** of professional development to Our Lady of Guadalupe Academy teachers in writing instruction
- II. ICOE Coordinators will:
  - a. *Provide writing support, demo lessons, and coaching*
  - b. *Facilitate planning sessions*
  - c. *Provide writing trainings*
- III. Communicate with district administration to discuss progress and support

### Commitment by Calexico Unified School District:

- I. Payment will be charged at the rate of \$54,600.00, paid upon invoice.
- II. Direct communication to ICOE Senior Director of Curriculum regarding progress and support.

#### Imperial County Office of Education

Authorized Signatures:

\_\_\_\_\_  
Jeanette Montaño, Senior Director

\_\_\_\_\_  
Amanda L. Brooke, Deputy Superintendent

\_\_\_\_\_  
Date

#### Calexico Unified School District

Authorized Signatures:

\_\_\_\_\_  
Claudia Montaño, Director of State & Federal Projects

\_\_\_\_\_  
Elisa Ramirez, Assistant Superintendent

\_\_\_\_\_  
Date

