

**Memorandum of Understanding 2017-18**  
***Between the Calexico Unified School District***  
**and**  
**Imperial County SELPA**

This Memorandum of Understanding (MOU) specifies the terms of agreement regarding support services alternative certification agreement between the Imperial County SELPA and the Calexico Unified School District.

This MOU is a partnership to provide training for Educational Specialists working toward a Mild/Moderate Education Specialist credential. The program provides mentorship and coaching to teacher candidates working towards certification.

The **Imperial County SELPA** and the Calexico Unified School District enter into this agreement for the fiscal year **July 1, 2017, through June 30, 2018**. The Imperial County SELPA will disperse state funding to implement the Special Education Internship program.

For purposes of this MOU, a "Coach" is a veteran teacher chosen by the Practicum Support Provider and assigned to a student intern. The "Intern" is a student following coursework to become a Special Education teacher. The "Practicum Support Provider" is the internship program coordinator.

**1. SELPA Responsibilities:**

- a) Transfer funds to district for reimbursement of stipend for program Coaches and Practicum Support Provider.
- b) The SELPA will provide a \$500 service stipend, per semester to program Coaches, for each Intern supervised.
- c) Practicum Support Providers are to receive \$350, per intern for the 2017-2018 school year.
- d) SELPA will provide employer payroll related costs for individual reimbursements.
- e) SELPA will maintain sign-in sheets and service logs as back-up for reimbursement.
- f) SELPA will reimburse district for qualified substitute teachers for program release time.

**2. District Responsibilities:**

- a) Dispense the payroll stipends to "Coaches" and "Practicum Support Provider"
- b) District will provide the SELPA with reimbursement for staff release time claims.

**3. Program Activity:**

- a. Provide mentoring support to interns/students during the 2017/2018 school year.
- b. Analyze monthly intern/student video tapes (30-40-minute teaching segments) utilizing forms provided by Practicum Support Provider.
- c. Practicum support provider and Coaches to meet as required by Practicum Support Provider.

**We hereby agree to this MOU and certify that the agreements made here will be honored.**

**CALEXICO UNIFIED SCHOOL DISTRICT**

**IMPERIAL COUNTY SELPA**

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DISTRICT AUTHORIZED SIGNATURE

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SELPA EXECUTIVE BOARD CHAIR

\_\_\_\_\_  
NAME (type or print)

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

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TITLE

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DATE

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DATE