



## MEMORANDUM OF UNDERSTANDING

This is an agreement between **Calexico Unified School District** and the **Imperial County Office of Education (ICOE)**. Upon signature by the entities, this agreement immediately goes into effect through June 30, 2018.

### **Commitment by Imperial County Office of Education:**

1. Provide **12 days** of professional development to help support K-6 Spanish/English Bi-literacy Transfer (SEBT) Implementation.
2. ICOE Coordinator will:
  - a. *Conduct SEBT Classroom Walk-Throughs with administrators and Academic Support teachers prior to providing the trainings and after the trainings*
  - b. *Deliver 2 SEBT training sessions to focus on key strategies identified*
  - c. *Build capacity through lesson planning with teachers and Academic Support teachers*
  - d. *Facilitate Lesson Study process and debrief with teachers and Academic Support teachers*
3. Provide SEBT materials.
4. Communicate with district administration to discuss progress and support.

### **Commitments by Calexico Unified School District:**

1. Payment will be charged at the rate of \$16,800.00 for 12 days, paid upon invoice.
2. Payment will be charged at the rate of \$60.00 per participant for the 2<sup>nd</sup> Edition SEBT binder.
3. Direct communication to ICOE Senior Director of Curriculum regarding progress and support.

**Imperial County Office of Education**  
Authorized Signature:

**Calexico Unified School District**  
Authorized Signature:

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**Ms. Amanda L. Brooke**  
Deputy Superintendent

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**Ms. Maria Ambriz**  
Superintendent

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Date

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Date