



MEMORANDUM OF UNDERSTANDING

This is an agreement between **Calexico Unified School District** and the **Imperial County Office of Education (ICOE)**. Upon signature by the entities, this agreement immediately goes into effect through June 30, 2018.

Commitment by Imperial County Office of Education:

1. Provide **12 days** of professional development to help support K-6 Spanish/English Bi-literacy Transfer (SEBT) Implementation.
2. ICOE Coordinator will:
 - a. *Conduct SEBT Classroom Walk-Throughs with administrators and Academic Support teachers prior to providing the trainings and after the trainings*
 - b. *Deliver 2 SEBT training sessions to focus on key strategies identified*
 - c. *Build capacity through lesson planning with teachers and Academic Support teachers*
 - d. *Facilitate Lesson Study process and debrief with teachers and Academic Support teachers*
3. Provide SEBT materials.
4. Communicate with district administration to discuss progress and support.

Commitments by Calexico Unified School District:

1. Payment will be charged at the rate of \$16,800.00 for 12 days, paid upon invoice.
2. Payment will be charged at the rate of \$60.00 per participant for the 2nd Edition SEBT binder.
3. Direct communication to ICOE Senior Director of Curriculum regarding progress and support.

Imperial County Office of Education
Authorized Signature:

Ms. Amanda L. Brooke
Deputy Superintendent

Date

Calexico Unified School District
Authorized Signature:

Ms. Maria Ambriz
Superintendent

Date