

**RFP No. 2017-03, Security Patrol Services  
Summary of Evaluation Process**

**TIMELINE**

|   |   |
|---|---|
| RFP Release Date                            | June 23, 2017                                       |
| Newspaper Advertisement                     | June 27 <sup>th</sup> & July 5 <sup>th</sup> , 2017 |
| Mandatory Meeting & Job-Walk                | July 5, 2017 @ 10 a.m.                              |
| Optional 2 <sup>nd</sup> Meeting & Job-Walk | July 14, 2017 @ 7:30 a.m.                           |
| Questions/Clarification Deadline            | July 17, 2017 @ 12 p.m.                             |
| Proposals Due Date                          | July 20, 2017 @ 2 p.m.                              |
| Evaluation Committee Review                 | July 25, 2017                                       |
| Evaluation Committee Review-2 <sup>nd</sup> | August 16, 2017                                     |
| Recommendation to Board                     | August 24, 2017                                     |

**INVITATION TO PROPOSE**

The RFP was sent to 5 prospective proposers:

1. ASPS Security
2. American Guard Services
3. Patrol Protective Services
4. Securitas Security Service
5. US Security Associates

**PROPOSALS RECEIVED**

The following companies submitted proposals:

1. ASPS Security
2. Patrol Protective Services

**EVALUATION MEMBERS**

The review committee was comprised of three members who met twice (7/25 and 8/16) to evaluate proposals received.

**COMMITTEE RECOMMENDATION**

Committee members reviewed and rated each proposal according to a rating scale of 1-5 (highest score being a 5 and lowest 1). Below is final scoring and evaluation factors.

|   | <b>Name or Proposer</b>    | <b>Evaluator<br/>1</b> | <b>Evaluator<br/>2</b> | <b>Evaluator<br/>3</b> |
|---|----------------------------|------------------------|------------------------|------------------------|
| 1 | ASPS Security              | 24                     | 24                     | 24                     |
| 2 | Patrol Protective Services | 20                     | 23                     | 23                     |

**Evaluation factors:**

|    |                                |
|----|--------------------------------|
| 1. | Relevant experience/background |
| 2. | Qualifications & capability    |
| 3. | References                     |
| 4. | Cost                           |
| 5. | Adherence to RFP requirements  |

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***Recommendation:*** The committee concluded and is in agreement that **ASPS Security** is the best selection to provide security services to the District. Decision was made in consideration of the Scope of Work and security patrol services schedule described in the RFP and what the companies were offering. Committee compared proposed security operations, patrolling hours, number of officers, cost, vehicles & golf carts provided, including free equipment/services to come to a decision.

Following factors is what set apart ASPS Security from Patrol Protective Services:

- More hours offered
- More signs
- 2 Golf carts for security personnel
- Flexibility in staffing
- Flexibility in hours

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**Itemized Proposals (Including verified corrections/clarifications)**

**ASPS Security**

**Hourly rates:**

\$15.80 Straight Time rate

-0- Overtime Rate

\$23.70 Holiday Rate (Recognized Holidays: New Year, Memorial Day, Independence Day, Veterans Day, Thanksgiving & Christmas)

**Anticipated Monthly/Annual Total:**

**4 Security Guards \$25,280/Mo (400 hrs/ea), \$303,360/Yr**

**Free Equipment Included:**

1-Tour Guard System

1-2 Way Radios for each Security Guard

1-Cell Phone for alarm response for Patrol Officer

3-No Trespassing Signs for each school, total 45

2-Golf Carts

2-Vehicle Patrols

1-Alarm System at Felipe Vega Facility Offices

1-Perimeter Alarm System for swimming Pool

**SEE DISTRIBUTION OF GUARDS IN ATTACHED APPENDIX B-2nd Page**

**Patrol Protective Services**

**Hourly Rates:**

\$19.95 Straight Time Rate

-0- Overtime Rate

-0- Holiday Rate

**Anticipated Monthly/Annual Total:**

**2 Security Officers, \$11,970/Mo (300 hrs/ea) , \$143,640/Yr.**

Additional Charge for onsite/Stationary guards (will use golf cart)

Cost per additional stationary guard: **\$4,602.88/Mo (248 hrs), \$55,234.56/Yr.**

**Additional Services/Equipment Without Charge:**

a. Detex System (FOB) four stations per site

b. One Prototype alarm system for swimming pool area monitored by National Monitoring Center (System to be installed 60 days from contract date.

c. Two security signs per site will be installed

d. Two Vehicle Patrols (verified by phone on 8/16/17)

e. Golf cart will be provided only if needed (verified by phone on 8/17/17)

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