

Memorandum of Understanding ESEA Title II, III and IV

Provision of Professional Development Services to staff, Limited English Proficient Programs and Services to Private Schools

Calexico Unified School District

And

Mission School

2017-2018 School Year

Section 1: General

The Calexico Unified School district has been notified by Mission School, a private school located within the geographic jurisdiction of this school district, of a request to participate in the English Learner (EL) Student Program (Title III, LEP); the Professional Development program (Title II, Part A), and the Title IV, Part B (21st Century Community Learning Centers), funded under the Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, Title II, Part A; Title III; and Title IV, Part B for the 2017-2018 school year.

This Memorandum of Understanding (MOU) contains a description of the nature and scope of services and products to be provided by Calexico Unified School District to Mission School in order to serve its EL students, provide professional development to Mission School staff, as well as provide qualifying students access to Calexico Unified School District's After School Safety and Enrichment for Teens (ASSETs) program.

Section 2: How will the students' needs be identified?

Title II

Services are rendered to the staff and faculty based on needs of students as determined by surveys and assessments.

Title III-Limited English Proficient

Students are qualified to receive services if they are English Language Learners as measured through the Speaking, Listening, Reading and Writing portions of the IDEA Language Proficiency Tests (IPT) assessment.

Based on the most recent EL student identification procedures, 125 ELs were identified in January, 2017.

The EL student identification process consisted of the administration of a Home Language Survey (HLS) followed by the administration of an English proficiency assessment for those students for whom a language other than English was entered on the HLS. The assessment is selected and approved by the Calexico Unified School

District after consultation with Mission School. The Calexico Unified School District, along with Mission School shall determine when EL students become fluent English-proficient based on the results of the aforementioned assessment.

Calexico Unified School District and Mission School will work mutually complete the initial and annual assessment by October 31, 2017.

Section 3: What services and products will be provided?

The following materials, trainings, and programs are requested: Series of professional development for ongoing training and support for Kindergarten through sixth grade teachers in best instructional strategies in reading, writing, and assessments; best differentiated instructional practices; and testing material for English Learners.

The Calexico Unified School District will provide the following: Series of professional development for ongoing training and support for Kindergarten through sixth grade teachers in best instructional strategies in reading, writing, and assessments; best differentiated instructional practices; and testing material for English Learners.

Section 4: How, when, where, and by whom will the services be provided?

- (a) Materials for testing English Learners will be ordered no later than August 15, 2017, by Calexico Unified School District from Ballard and Tighe and delivered to Mission School. Testing will be conducted at Mission School by Calexico Unified School District and Mission School staff.
- (b) A series of effective professional development that includes ongoing coaching and training, demonstration lessons, and debriefing in reading and writing will be provided to all Kindergarten through sixth grade teachers and administration, commencing no later than September 30, 2017 and provided at least every other month thereafter by Imperial County Office of Education for a total of seven (7) days. Professional development activities will take place at Mission School.
- (c) Grade level professional development in best instructional practices and differentiation will be provided to all teachers and administrators, commencing no later than September, 2017, and concluding no later than June, 2018, to include ITeach Conference that is available for various grade levels. The professional development activities will take place at Mission School and/or off-site.

Additional trainings and conferences will be determined and mutually agreed upon by LEA and Our Lady of Guadalupe Academy, with the LEA providing final approval. If the LEA and Our Lady of Guadalupe Academy disagree, the LEA's decision will take precedence and a written response explaining decision will be provided to Mission School.

Section 5: How will the services be assessed and how will this information be used to improve the program?

Representatives of the Calexico Unified School District and Mission School shall meet at least twice during the months of November and March of the year in which services have been offered to discuss the delivery and effectiveness of services provided to students under the Title II, Title III and Title IV programs; as well as through continued methods of communication (i.e. phone, email, etc.). The Calexico Unified School District shall determine if any changes are needed in the program during the current or next school year.

Section 6: Other provisions including contract services through potential third-party providers and reversion of funds stipulations

Both parties of this MOU shall fulfill the conditions listed herein.

Section 7: Signatures of authorized representatives

For Mission School:

Name: _____ Phone No: _____

Signature: _____ Date: _____

Title: _____

For Calexico Unified School District:

Name: _____ Phone No: (760) 768-3800

Signature: _____ Date: _____

Title: Superintendent