



MEMORANDUM OF UNDERSTANDING

This is an agreement between **Calexico Unified School District (CUSD)** and the **Imperial County Office of Education (ICOE)**. Upon signature by the entities, this agreement immediately goes into effect through **June 30, 2018**.

Commitment by Imperial County Office of Education:

1. Provide **18 days** (six hours a day) of trainings on Mathematics and STEM/Engineering Units to Our Lady of Guadalupe Academy (OLGA) staff. There will be **three grade spans** (TK-2, 3-5, 6-8) with **3 days of training in mathematics** for each span, and with **3 days of training in STEM**.
2. The three days per span will include:
 - a. *Day One* - Training on Math or STEM/Engineering Kit
 - b. *Day Two* - Demonstration Lesson/Debrief of Math/STEM Lesson
 - c. *Day Three* - Observation of Lesson with Feedback on a lesson
3. Provide **3 sessions (3 hours each session – 1.5 days total)** of walk-through, classroom support, and/or on the spot Professional Development in English Language Arts with school administration to provide feedback to help determine next steps for professional planning. These hours will be flexible and used according to the need.
4. Provide the curricular training materials for each unit.
5. Provide online and technical assistance support to teachers as they implement the program.
6. Communicate with district administration to discuss progress and support.

Commitments by Calexico Unified School District:

1. Payment will be charged at the rate of **\$27,000.00** for 19.5 days at \$1,400.00 a day, paid upon invoice.
2. Direct communication to ICOE Senior Director of Curriculum regarding progress and support.

Imperial County Office of Education
Authorized Signature:

Calexico Unified School District
Authorized Signature

Ms. Amanda L. Brooke
Deputy Superintendent

Ms. Maria Ambriz
Superintendent

Date

Date

