



MEMORANDUM OF UNDERSTANDING

This is an agreement between **Calexico Unified School District** and the **Imperial County Office of Education (ICOE)**. Upon signature by the entities, this agreement immediately goes into effect through **June 30, 2018**.

Commitment by Imperial County Office of Education:

1. Provide **6.5 days** of training and support for 3rd-6th grade teachers at Calexico Mission School.
2. The professional development plan will focus on the following:
 - a. Meaning Making through Close Reading
 - b. Close Reading Demonstration Lesson and Guided Lesson Planning
 - c. Close Reading Lesson Observation and Coaching
 - d. Walk the Walls: Classroom Visits at Calexico Unified
 - e. Step Up to Writing: Beginning Strategies
 - f. Writing Demonstration Lesson and Guided Lesson Planning Session
 - g. Writing Lesson Observation and Coaching
3. Provide the curricular **training materials** for all trainings.
4. Provide additional **online support** to teachers as they implement strategies (as needed when questions arise above and beyond the coaching days).
5. **Communicate** with district administration to discuss progress and support.

Commitments by Calexico Unified School District:

1. Payment will be charged at the rate of **\$9,000.00** for 6.5 days (\$1,400.00 a day), paid upon invoice.
2. Direct communication to ICOE Senior Director of Curriculum regarding progress and support.

Imperial County Office of Education

Authorized Signature:

Calexico Unified School District

Authorized Signature:

Ms. Amanda L. Brooke
Deputy Superintendent

Mr. Maria Ambriz
Superintendent

Date

Date

