

Memorandum of Understanding ESEA Title I, II, III

Provision of Professional Development Services to staff, Limited English Proficient Programs and Services to Private Schools

Calexico Unified School District
and
Vincent Memorial High School

2017-2018 School Year

Section 1: General

The Calexico Unified School district has been notified by Vincent Memorial High School, a private school located within the geographic jurisdiction of this school district, of a request to participate in the Socio-Economically Disadvantaged Student program (Title I, Part A); the English Learner (EL) Student Program (Title III, LEP); and the Professional Development program (Title II, Part A) funded under the Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, Title I, Part A; Title II, Part A and Title III for the 2017-2018 school year.

This Memorandum of Understanding (MOU) contains a description of the nature and scope of services and products to be provided by Calexico Unified School District to Vincent Memorial High School in order to serve its academically disadvantaged students, EL students, as well as provide professional development to Vincent Memorial High School staff.

Section 2: How will the students' needs be identified?

Title I

Students are qualified to receive services if they are not performing at grade level and are verified residents of the Calexico Unified School District boundaries.

Services are provided to qualifying students based on a set of academic criteria that includes reviewing proficiency in reading, writing, grades and performance on the IOWA Basic Skills assessment.

Title II

Services are rendered to the staff and faculty based on needs of students as determined by surveys and assessments.

Title III-Limited English Proficient

Students are qualified to receive services if they are English Language Learners as measured through the Speaking, Listening, Reading and Writing portions of the IDEA Language Proficiency Tests (IPT) assessment.

Vincent Memorial High School did not participate in Title III, Part A program during the 16-17 school year, therefore there are no students who currently qualify for Title III services.

In order to determine the number of students who qualify for Title III, Limited English Proficient (LEP) services, students will be assessed and identified. The EL student identification process will consist of the administration of a Home Language Survey (HLS) followed by the administration of an English proficiency assessment for those students for whom a language other than English was entered on the HLS. The assessment is selected and approved by the Calexico Unified School District after consultation with Vincent Memorial High School. The Calexico Unified School District, along with Vincent Memorial High School shall determine when EL students become fluent English-proficient based on the results of the aforementioned assessment.

Vincent Memorial High School will administer the Home Language Survey (HLS) to students and return to Calexico Unified School District no later than August 31, 2017.

Calexico Unified School District and Vincent Memorial High School will work mutually complete the initial and annual assessment by October 31, 2017.

Section 3: What services and products will be provided?

The following materials, trainings, and programs are requested: supplemental materials to assist with after school tutoring (ex. math manipulatives, etc.); series of professional development on differentiated instruction, best instructional practices for all students, including English Language Learners; academic language; cooperative learning; continued training on Advanced Placement courses; classroom management; administration training in instructional leadership and best practices.

The Calexico Unified School District will provide the following: supplemental materials to assist with after school tutoring (ex. math manipulatives, etc.); series of professional development on differentiated instruction, best instructional practices for all students, including English Language Learners; academic language; cooperative learning that will assist with struggling students; continued training on Advanced Placement courses; classroom management; administration training in instructional leadership and best practices; materials for assessing and identifying English Learners.

Section 4: How, when, where, and by whom will the services be provided?

- (a) Supplemental materials, such as manipulatives, will be ordered by Lakeshore, or other similar organization, to assist with after school tutoring no later than September 30, 2017, and delivered to Vincent Memorial High School.
- (b) Materials for testing English Learners will be ordered no later than August 15, 2017, by Calexico Unified School District from Ballard and Tighe and delivered to Vincent Memorial High School. Testing will be conducted at Vincent Memorial High School by Calexico Unified School District and Vincent Memorial High School staff.

- (c) Professional development that includes curriculum planning for AP courses will be provided to all AP teachers no later than June 30, 2018. Professional development activities will take place off-site.
- (d) Series of professional development on differentiated instruction, best instructional practices for all students, including EL students will take place no later than October 31, 2017 and conclude no later than June 30, 2018, for all 9-12 teachers. Professional development activities will take place at Vincent Memorial High School and/or off-site.
- (e) Professional development training in classroom management, academic language and cooperative learning will be planned no later than September 30, 2017, and conclude no later than June 30, 2018. Professional development activities will take place at Vincent Memorial High School and/or off-site.
- (f) Series of professional development in best instructional practices and instructional leadership for site administration to take place no earlier than August, 2017, and to conclude no later than June 30, 2018. Professional development activities will take place at Vincent Memorial High School and/or off-site.

Additional trainings and conferences will be determined and mutually agreed upon by LEA and Vincent Memorial High School, with the LEA providing final approval. If the LEA and Vincent Memorial High School disagree, the LEA's decision will take precedence and a written response explaining decision will be provided to Mission School.

Section 5: How will the services be assessed and how will this information be used to improve the program?

Representatives of the Calexico Unified School District and Vincent Memorial High School shall meet at least twice during the months of November and March of the year in which services have been offered to discuss the delivery and effectiveness of services provided to students under the Title II, Title III and Title III programs; as well as through continued methods of communication (i.e. phone, email, etc.). The Calexico Unified School District shall determine if any changes are needed in the program during the current or next school year.

Section 6: Other provisions including contract services through potential third-party providers and reversion of funds stipulations

Both parties of this MOU shall fulfill the conditions listed herein.

Section 7: Signatures of authorized representatives

For Vincent Memorial High School:

Name: _____ Phone No: _____

Signature: _____ Date: _____

Title: _____

For Calexico Unified School District:

Name: _____ Phone No: (760) 768-3800

Signature: _____ Date: _____

Title: Superintendent