

Memorandum of Understanding ESEA Title I, II, & III

Provision of Academically Disadvantaged Students, Professional Development Programs and Services to Private Schools

Calexico Unified School District
and
Our Lady of Guadalupe Academy

2017-2018 School Year

Section 1: General

The Calexico Unified School district has been notified by Our Lady of Guadalupe Academy, a private school located within the geographic jurisdiction of this school district, of a request to participate in the Socio-Economically Disadvantaged Student program (Title I, Part A); the English Learner (EL) Student Program (Title III, LEP & Recent Immigrant); and the Professional Development program (Title II, Part A) funded under the Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, Title I, Part A; Title II, Part A and Title III for the 2017-2018 school year.

This Memorandum of Understanding (MOU) contains a description of the nature and scope of services and products to be provided by Calexico Unified School District to Our Lady of Guadalupe Academy in order to serve its academically disadvantaged students, EL students, as well as provide professional development to Our Lady of Guadalupe Academy staff.

Section 2: How will the students' needs be identified?

Title I

Students are qualified to receive services if they are not performing at grade level and are verified residents of the Calexico Unified School District boundaries.

Services are provided to qualifying students based on a set of academic criteria that includes reviewing proficiency in reading, writing, grades and performance on the IOWA Basic Skills assessment.

Title II

Services are rendered to the staff and faculty based on needs of students as determined by surveys and assessments.

Title III-Limited English Proficient

Students are qualified to receive services if they are English Language Learners as measured through the Speaking, Listening, Reading and Writing portions of the IDEA Language Proficiency Tests (IPT) assessment.

Title III-Recent Immigrant (RI)

Students are qualified to receive services if they are English Language Learners and have resided in the United States less than twelve months.

Based on the most recent EL student identification procedures, 426 ELs were identified in October, 2016.

The EL student identification process consisted of the administration of a Home Language Survey (HLS) followed by the administration of an English proficiency assessment for those students for whom a language other than English was entered on the HLS. The assessment is selected and approved by the Calexico Unified School District after consultation with Our Lady of Guadalupe Academy. The Calexico Unified School District, along with Our Lady of Guadalupe Academy shall determine when EL students become fluent English-proficient based on the results of the aforementioned assessment.

Calexico Unified School District and Our Lady of Guadalupe Academy will work mutually complete the initial and annual assessment by October 31, 2017.

Section 3: What services and products will be provided?

The following materials, trainings, and programs are requested: Additional classroom libraries to improve vocabulary; materials and training to implement a Robotics unit in all classrooms; a series of effective professional development workshops that include ongoing coaching and training, demonstration lessons, and debriefing in Science, Social Studies, and math; continued training from best instructional practices for EL literacy, engagement, and comprehension; administrator training in effective leadership skills, improving school culture and climate; training and materials for the Character Education program, administrator walk-throughs for English Language Arts; grade level professional development in best instructional practices and differentiation; and testing material for ELs.

The Calexico Unified School District will provide the following: Additional classroom libraries to improve vocabulary; materials and training to implement a Robotics unit in all classrooms; a series of effective professional development workshops that include ongoing coaching and training, demonstration lessons, and debriefing in Science, Social Studies, and math; continued training from best instructional practices for EL literacy, engagement, and comprehension; administrator training in effective leadership skills, improving school culture and climate; training and materials for the Character Education program, administrator walk-throughs for English Language Arts; grade level professional development in best instructional practices and differentiation; and testing material for ELs.

Section 4: How, when, where, and by whom will the services be provided?

- (a) Classroom libraries will be ordered by Calexico Unified School District from Scholastic Companies on or before August 31, 2017 and delivered to Our Lady of Guadalupe Academy.
- (b) Materials for testing English Learners will be ordered no later than August 15, 2017, by Calexico Unified School District from Ballard and Tighe and delivered to Our Lady of Guadalupe Academy. Testing will be conducted at Our Lady of Guadalupe Academy (OLGA) by Calexico Unified and OLGA staff.
- (c) A series of effective professional development that includes ongoing coaching and training, demonstration lessons, and debriefing in Science, Social Studies, and math will be provided to all teachers commencing on no later than September 30, 2017 and provided at least every other month thereafter by Imperial County Office of Education for a total of eighteen (18) days. Professional development activities will take place at Our Lady of Guadalupe Academy.
- (d) Materials and training to implement a Robotics unit in all classrooms will be provided to all teachers, commencing no later than October 31, 2017, and provided at least every other month until training is completed. Professional Development activities may take place at Our Lady of Guadalupe Academy and/or off-site.
- (e) A series of effective professional development in best instructional practices for EL literacy, engagement, and comprehension will commence no later than August 30, 2017, and conclude no later than June 15, 2018 by Julie Adams. Professional development sessions will take place at Our Lady of Guadalupe Academy.
- (f) Administrator training in effective leadership skills and improving school culture and climate will take place throughout the 17-18 school year, to include the ASCD conference from October 27-29, 2017. These professional development opportunities may take place at Our Lady of Guadalupe Academy and/or off-site.
- (g) Training and materials to implement the Character Counts! Education program, will take place during the 17-18 school year as training becomes available. The professional development activities may take place at Our Lady of Guadalupe Academy and/or off-site.
- (h) Administrator walk-throughs for English Language Arts will take place no later than January, 2018, and conclude no later than June, 2018. Professional Development activities will take place at Our Lady of Guadalupe Academy.
- (i) Grade level professional development in best instructional practices and differentiation will be provided to all teachers, commencing no later than September, 2017, and concluding no later than June, 2018, to include ITeach Conference that is available for various grade levels. The professional development activities will take place at Our Lady of Guadalupe Academy and/or off-site.

Additional trainings and conferences will be determined and mutually agreed upon by LEA and Our Lady of Guadalupe Academy, with the LEA providing final

approval. If the LEA and Our Lady of Guadalupe Academy disagree, the LEA's decision will take precedence and a written response explaining decision will be provided to Our Lady of Guadalupe Academy.

Section 5: How will the services be assessed and how will this information be used to improve the program?

Representatives of the Calexico Unified School District and Our Lady of Guadalupe Academy shall meet at least twice during the months of November and March of the year in which services have been offered to discuss the delivery and effectiveness of services provided to students under the Title I, Title II and Title III programs; as well as through continued methods of communication (i.e. phone, email, etc.). The Calexico Unified School District shall determine if any changes are needed in the program during the current or next school year.

Section 6: Other provisions including contract services through potential third-party providers and reversion of funds stipulations

Both parties of this MOU shall fulfill the conditions listed herein.

Section 7: Signatures of authorized representatives

For Our Lady of Guadalupe Academy:

Name: _____ Phone No: _____

Signature: _____ Date: _____

Title: _____

For Calexico Unified School District:

Name: _____ Phone No: (760) 768-3800

Signature: _____ Date: _____

Title: Superintendent